

EMA MERLIN Exam

Instruction Sheet for Study Materials

Note: Because the U. S. Postal Service (USPS) is in the process of updating the MERLIN information provided on its web site, some of the currently posted materials are out of date. Accordingly, information only located in the outdated materials is not included in this exam. The below information will direct students to information currently posted by the USPS on its web site which is up-to-date and included in the MERLIN exam.

MERLIN Exam Study Materials to be Used:

Note: MERLIN thresholds, appeal procedures and Intelligent Mail barcode related requirements. According to the USPS, the information currently published on its web site that pertains to thresholds, appeal procedures and Intelligent Mail barcode related MERLIN requirements may be out of date. While the USPS plans to update the materials, it has not yet done so.

Therefore, the MERLIN exam does not include questions on these MERLIN topics unless the below study materials referenced are the source of the information. Students should ignore any other sections of these materials which pertain to thresholds, appeal procedures and Intelligent Mail barcode related MERLIN requirements.

X USPS Publication 430 (<http://about.usps.com/publications/pub430.pdf>)

Ignore section titled “*What if you disagree with the verification results?*”

X USPS web site MERLIN page (<http://www.usps.com/merlin>)

-**MERLIN brochure** (https://www.usps.com/merlin/_pdf/merlin_brochure.pdf)

Students should **NOT** study the **MERLIN brochure** which is available from this USPS web site as it has inaccurate information which conflicts with other MERLIN info provided on the site. For instance, the brochure contains two sets of inconsistent information pertaining to maximum length/height of pieces.

-**MERLIN FAQs.** The exam includes questions based on information contained in these sections of the FAQs only: General Information, Verifications, Reporting, and Samples sections.

If you have any questions on the MERLIN exam study materials, or come across information you believe to be inconsistent or in error, please contact EMA at jejordan@envelope.org.